

**PRIVACY POLICY**

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| Version 0 | Original for Issue | Approved: S Walker | Date: July 2018 |
| Version 1 | Amended  | Approved: F Fraser | Date: Nov 2023 |

**Summary of how we and Scottish Rugby Use Your Data**

**What we need**

Ross Sutherland Rugby Football Club (RSRFC) will be a “controller” of the personal information that you provide to us in this form, unless otherwise stated. When you register as a member of RSRFC or renew your membership (including if you are registering or renewing on behalf of a child under the age of 18), we will ask you for the following personal information:

• contact details – name, address, email address;

• date of birth and sex of all players;

• membership criteria / category – player, parent, volunteer, supporter etc.

**Why we need your personal information – contractual purposes**

We need to collect our members’ personal information so that we can manage your membership. We will use our members’ personal information to:

• provide you with core member services, including, player insurance and PVG checks;

• set up your online membership account and administer your account online, which we ask you to set up and control through the Club’s website – www.deeside-rfc.co.uk

• send you membership communications by post or email in relation to essential membership services, including but not limited to, club activities, membership renewals and information on membership benefits.

If you do not provide us with all of the personal information that we need to collect, then this may affect our ability to offer the above membership services and benefits.

**Why we need your personal information – legitimate purposes**

We also process our members’ personal information in pursuit of our legitimate

interests to:

• promote and encourage participation in the sport of rugby by sending members’ communications and booking information for upcoming competitions and events. Our competitions and events may be filmed or photographed and your personal information may also be used in images captured from our competitions and events, which we use for promotional, education and development purposes;

• provide competition in the sport of rugby by accepting and managing entries for our competitions and checking your personal information to ensure you are entered into the correct category;

• develop and maintain our members’ qualifications, including sending email communications to members to inform you of upcoming courses, renewal requirements and verify that you have completed any mandatory training and PVG / child protection requirements;

• respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to the sport of rugby. We will use your personal information to investigate your complaint, suspend membership and take disciplinary action where appropriate.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us rosssutherlandrfc@hotmail.co.uk If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

**Why we need your personal information – legal obligations**

We are under a legal obligation to process certain personal information relating to our members for the purposes of complying with our obligations under the Protection of Vulnerable Groups (Scotland) Act 2007 to check that our coaches and volunteers are able to undertake regulated work with children and vulnerable adults.

**Other uses of your personal information**

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional

purposes.

**Who we share your personal information with**

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations.

We will share personal data with Scottish Rugby through Scottish Rugby’s Registration System (SCRUMS) and for other purposes such as PVG, insurance, disciplinary matters etc.

Our website is hosted by MCH and your personal data is controlled through their privacy policy